



STATUTE OF INSTITUTE OF THEORETICAL PHYSICS

ARTICLE 1 - GENERAL PROVISIONS

- 1.1. This Statute determines tasks and objectives of the Institute of Theoretical Physics (hereinafter -- 'the Institute'), main areas of its activities, its organization, managing authorities, rights and responsibilities and other issues.
- 1.2. The Statute of the Institute shall be formulated by the Board of the Institute together with its Director and submitted to the Academic Board. In the event that the Academic Board approves it, it will present the Statute to the Board of Representative for approval.

ARTICLE 2 -- MISSION OF THE INSTITUTE, STRATEGIC VISION, MAIN PRINCIPLES, OBJECTIVES, AND AREAS OF ITS ACTIVITIES

2.1. MISSION OF THE INSTITUTE

- 2.1.1. Holding fundamental research in theoretical physics and other fields of science in which theoretical physics methods are applied;
- 2.1.2. Promoting training of highly qualified science personnel at master and doctoral levels;
- 2.1.3. Promoting popularisation of physics in Georgia.

2.2. VISION OF THE INSTITUTE

One of the main objectives of the Institute is to create and develop master and doctoral programmes in the field of theoretical physics that will meet the world standards. In this respect, the Institute focuses on developing and expanding international collaboration and integration/synchronisation of the Institute and its study programmes with identical programmes of the world leading universities.

2.3. MAIN PRINCIPLES OF THE INSTITUTE ACTIVITIES:

- 2.3.1. Holding high standard field and experimental research;
- 2.3.2. Active involvement in the study programmes of the University;
- 2.3.3. International cooperation;
- 2.3.4. Popularisation of physics.

2.4 OBJECTIVES OF THE INSTITUTE AND MAIN AREAS OF ITS ACTIVITIES:

- 2.4.1. Holding fundamental and applied science research;
- 2.4.2. For the purposes of achieving a particular goal, the Institute has the science and research programme, which is approved by the Academic Board of the University;
- 2.4.3. A science and research project of the Institute is drawn up by the University professors and/or researchers, who are the members of the Board of the Institute;
- 2.4.4. The Board of the Institute approves the science and research activities programme drawn up by the Director of the Institute.

ARTICLE 3 - ORGANISATION OF THE INSTITUTE

- 3.1 The Institute comprises three centres: The Centre for Elementary Particles Physics, the Centre for Theoretical Astrophysics and the Centre for Condensed Matter;
- 3.2. The Centre for Elementary Particles Physics, the Centre for Theoretical Astrophysics and the Centre for Condensed Matter are autonomous science centres independently carrying out their scientific and research activities and involved in active collaboration.

ARTICLE 4 - MANAGING AUTHORITIES OF THE INSTITUTE AND THEIR FUNCTIONS

4.1. Managing authorities of the Institute are as follows:

The director of the Institute and the Board of the Institute, which is comprised of all professors and researchers at the Institute. The board shall be authorized if 2/3 of the members of the institute attend the session.

4.2. The Director of the Institute is appointed at the very first session by the Board of the Institute and is presented to the Academic Board for approval.

4.3. The Board of the Institute makes decisions if a decision is approved by the absolute majority of those attending a session. The Board shall be authorized if 2/3 of the members of the Institute attend the session.

ARTICLE 5 - THE BOARD OF THE INSTITUTE:

5.1. appoints the Director of the Institute by holding secret ballot;

5.2. discusses and formulates recommendations in relation to scientific and research activity programmes of the Institute presented by the Director;

5.3. agrees upon Institute budget projects drawn up by the Director of the Institute;

5.4. following the request by the centres within the Institute, formulates recommendations in relation to new candidates of members of the Institute and requirements they should meet;

5.5. formulates the project for the Statute of the Institute together with the Director of the Institute to be presented at the Academic Board.

ARTICLE 6 - THE DIRECTOR OF THE INSTITUTE:

6.1. supervises its academic activities;

6.2. presents a budget project of the Institute to the Academic Board for discussion, the scientific and research activity programme and the Statute of the Institute;

6.3. presents suggestions to the Academic Board concerning the candidatures of researchers and professors to be hired;

6.4. presents an annual report of his/her activities to the Academic Board at the end of each year.

ARTICLE 7 - BOARD SESSION

7.1. Board Sessions of the Institute shall be convened by the Director or the Board of the Institute;

7.2. The board is authorized to make decisions, if it is attended by at least half of its members. Decisions are made if the majority of the attendants approve them;

7.3. After the Board Session, the session minute is drawn up, which is signed by the board chairperson and a secretary;

7.4 The Board shall present a decision as "the Decision of the Board."

ARTICLE 8 - PERSONNEL OF THE INSTITUTE

8.1. The Institute has academic personnel, researchers and aids;

8.2. Work-related duties to be performed by the personnel shall be specified by the employment contract;

8.3. Academic personnel shall be hired by complying with the procedure determined by the Law of Georgia on Higher Education and the Charter of the University;

8.4. The Institute also has associate members: scientists working at other science institutions, who are involved in active cooperation with its personnel without any remuneration.

ARTICLE 9 - PROPERTY AND BUDGET OF THE INSTITUTE

- 9.1. The professors, researchers and students at the Institute shall use its property in compliance with the procedure determined by the University;
- 9.2. The sources for funding of the Institute are as follows: budget assignments from the budget of the university, science and/or other grants, contributions, agricultural and other revenues allowed by the law;
- 9.3. Disposal of the financial resources of the Institute and its programmes is governed by Georgian legislation, the Charter of the University, and this Statute.

ARTICLE 10 - RESTRUCTURING AND CLOSURE OF THE INSTITUTE

The decision on restructuring and closure of the Institute shall be made by the Academic Board and approved by the Board of Representatives

ARTICLE 11 - PROCEDURE FOR PROPOSING AMENDMENTS

Amendments to be proposed to the Statute shall be formulated by the Board of the Institute together with the Director and presented to the Academic Board, which is approved by the Board of Representatives.

