



STATUTE OF SCIENTIFIC RESEARCH INSTITUTE OF CHEMICAL BIOLOGY OF ILIA STATE UNIVERSITY

ARTICLE 1 - GENERAL PROVISIONS

1. This Statute determines tasks and objectives of the Scientific Research Institute of Chemical Biology, main areas of its activities, its organization, managing authorities, rights and responsibilities, personnel of the Institute, its involvement in preparation of Master and Doctoral degree programmes and other issues.
2. The Statute of the Scientific Research Institute of Chemical Biology shall be formulated by the Board of the Institute together with Director/s of the Institute and presented to the Academic Board, which, if a consent is granted, will submit it to the Board of Representatives for approval.

ARTICLE 2 - MISSION OF THE INSTITUTE, STRATEGIC VISION, MAIN PRINCIPLES OF ITS ACTIVITIES, OBJECTIVES AND MAIN AREAS OF ITS ACTIVITIES

1. MISSION OF THE INSTITUTE:
 - a) interdisciplinary scientific research into molecular biology, biological chemistry, neurobiology, biotechnology and microbiology;
 - b) popularisation of Georgian scientific potential throughout the world in the areas of molecular biology, biological chemistry, neurobiology and biotechnology;
 - c) thorough understanding of international experience and its implementation in Georgia;
 - d) creation of scientific literature, translations and chrestomathy;
 - e) implementation of the functions of molecular biology, biological chemistry, neurobiology and biotechnology to contribute to the country's development.
2. VISION OF THE INSTITUTE
 - a) In today's world of globalisation when monitoring of molecular biological and biotechnological processes is of great importance, introduction of modern research methods in Georgia is necessary;
 - b) The Institute shall create appropriate conditions to assist Ilia State University in occupying a leading position in higher education in biology in the region, as well as the neighbourhood;
 - c) The Institute shall attract Georgian and foreign students and interest them in the theory and practice of molecular and chemical biology, neurobiology, biotechnology and microbiology, through its new study programmes;
 - d) The Institute shall become a serious international centre for teaching the theory and practice of molecular and chemical biology, neurobiology, biotechnology and microbiology, as well as attract and involve foreign colleagues and leading universities and schools in joint surveys.

3. MAIN PRINCIPLES OF INSTITUTE ACTIVITIES ARE AS FOLLOWS:

- a) interdisciplinary scientific research;
- b) formulation and introduction of new study programmes;
- c) public approbation of research outcomes through scientific conferences, workshops and round tables;
- d) enrolment at international organisations and close cooperation with them for further integration of teachers and students in European and world cultural space;
- e) introduction of short-term training and retraining programmes together with international and local organisations.

4. OBJECTIVES OF THE INSTITUTE AND MAIN AREAS OF ITS ACTIVITIES

- a) Study of main issues in neurobiology, molecular-biological and biochemical characterisation of leading regulatory systems of animal cells during pathological processes, study of the genome of micro-organisms and biotechnology;
- b) For the purposes of achieving definite objectives, the Institute has its science research programme approved by the Academic Board of the University;
- c) the science research project of the Institute is drawn up by the University professors and/or researchers, who are members of the Board of the Institute;
- d) The Board of the Institute agrees upon the programme for scientific and research activities formulated by the Director/s of the Institute;
- e) the Institute becomes a member of different international organisations and carries out joint research and programmes together with them.

ARTICLE 3 - ORGANISATION OF INSTITUTE

- a) The Institute has the Director/s and the Board of the Institute comprising professors and researchers.

ARTICLE 4 - MANAGING AUTHORITIES OF INSTITUTE AND THEIR FUNCTIONS

- 1. Managing authorities of the Institute are: The Director/s of the Institute and the Board of the Institute comprising all professors and researchers at the Institute;
- 2. The Director/s of the Institute is/are appointed at the very first session by the Board of the Institute and is presented to the Academic Board for approval;
- 3. The Board of the Institute makes decisions if a decision is approved by the absolute majority of those present at the session. The Board shall be authorized if 2/3 of the members of the Institute attend the session.

ARTICLE 5 - THE BOARD OF THE INSTITUTE:

- a) discusses and formulates recommendations in relation to scientific and research activity programmes of the Institute presented by the Director/s;
- b) agrees upon institute budget projects drawn up by the Director/s of the Institute;
- c) formulates recommendations in relation to new candidates of members of the Institute and requirements they should meet;
- d) formulates the project for the Statute of the Institute together with the Director/s of the Institute to be presented at the Academic Board.

ARTICLE 6 - DIRECTOR OF THE INSTITUTE:

- a) supervise/s academic activities;
- b) present/s the Institute budget project to the Academic Board for discussion, the scientific and research activity programme and the Statute of the Institute;
- c) presents suggestions to the Academic Board in relation to the candidatures of researchers and professors to be hired;
- d) presents an annual report of his/her activities to the Academic Board at the end of each year.

ARTICLE 7 - BOARD SESSION

1. Board Sessions of the Institute shall be convened by the Director or the Board of the Institute;
2. The Board is authorized to make decisions if it is attended by 2/3 of its members. Decisions are made if the majority of those present at the session approve them;
3. After the Board Session, the session minute shall be drawn up, which is signed by the Board Chairperson and a secretary;
4. The Board shall make a decision as "the Decision of the Board."

ARTICLE 8 - PERSONNEL OF INSTITUTE

1. The Institute has an academic personnel, researchers and aids;
2. Work-related duties to be performed by the personnel shall be specified by their employment contract;
3. Academic personnel shall be hired by complying with the procedure determined by the Law of Georgia on Higher Education and the Charter of the University.

ARTICLE 9 - PROPERTY AND BUDGET OF THE INSTITUTE

1. Professors, researchers and students at the Institute shall use its property in compliance with the procedure determined by the University;
2. The sources of funding of the Institute are as follows: budget assignments from the budget of the university, science and/or other grants, contributions, agricultural and other revenues allowed by the law;
3. Disposal of the financial resources of the institute and its programmes is governed by Georgian legislation, the Charter of the University, and this Statute.

ARTICLE 10 - RESTRUCTURING AND CLOSURE OF THE INSTITUTE

The decision on restructuring and closure of the Institute shall be made by the Academic Board and approved by the Board of Representatives.

ARTICLE 11 - PROCEDURE FOR PROPOSING AMENDMENTS TO STATUTE

Amendments to be proposed to the Statute shall be drawn up by the Board of the Institute together with the director/s and presented to the Academic Board, which is approved by the Board of Representatives.